## **Tam-O-Shanter Country Club**

**Job Description** 

Position Title: A La Carte and Banquet Assistant Server

**Position Summary:** The position is responsible for setting and cleaning dining areas before, during and after service. Additionally, they may be asked to assist with side work and other general service duties. Server Assistants will provide premium service for members and their guests, abiding by the service standards of the Club.

## Job Duties and Qualifications:

- Ability to work scheduled hours including, when necessary, holidays and weekends
- Lifting and bending throughout the course of the job
- Adhering to the same standards of service and behavior that peers are required to uphold.
- Maintaining a positive and friendly demeanor at all times
- Working with peers to meet the needs of the team
- Assisting servers in their general duties
- Assisting in water service
- Removing soiled dishes from dining areas
- Removing and replacing soiled linen, as needed
- Cleaning floors in dining areas, as needed
- Setting tables with silverware and glassware
- Socking server stations
- Collecting trash from dining areas
- Continuously keeping ice buckets filled
- Maintaining bar areas in a neat clean and orderly manner
- Being attentive to the needs of the members
- General behavior and language
- Maintaining good hygiene and a professional appearance
- All but not limited to this Job Description